

## RESOLUTION NO ≤ OF 2009

AGREEMENT ON THE IMPLEMENTATION OF AN OCCUPATION SPECIFIC DISPENSATION FOR ENGINEERING TECHNICIANS, SURVEY TECHNICIANS, ARCHITECTURAL TECHNICIANS, DRAUGHTSPERSONS, GIS TECHNICIANS AND SCIENTIFIC TECHNICIANS

#### 1. PURPOSE

This agreement gives effect to clause 4.14.3.3 of the PSCBC Resolution 1 of 2007 in providing an Occupation Specific Dispensation (OSD) for Engineering Technicians, Survey Technicians, Architectural Technicians, Draughtspersons, GIS Technicians and Scientific Technicians.

#### 2. OBJECTIVES

- 2.1. To introduce an OSD for Engineering Technicians, Survey Technicians, Architectural Technicians, Draughtspersons, GIS Technicians and Scientific Technicians, which provide for-
  - 2.1.1 a unique salary structure;
  - 2.1.2 career-pathing opportunities based on competencies, experience, performance and scope of work;
  - 2.1.3 adequate pay progression and accelerated pay progression;
  - 2.1.4 grade progression and accelerated grade progression based on performance;
  - 2.1.5 recognition of appropriate experience;
  - 2.1.6 increased competencies;
  - the introduction of differentiated salary scales for different categories of Engineering Technicians, Survey Technicians, Architectural Technicians, Draughtspersons, GIS Technicians and Scientific Technicians; and
  - 2.1.8 a change in the pensionable composition of the total cost to employer which will now be a 70/30 split.

#### SCOPE

- 3.1 This agreement binds
  - 3.1.1 the Employer;

1

All correspondence must be addressed to the General Secretary

Public Services Bargaining Centre 260 Basden Avenue, Lyttelton, 0176 PO Box 16663, Lyttelton, 0140

Tel: +27 12 644 8132, Fax: +27 12 664 8749 Web: www.gpssbc.org.za



- 3.1.2 the employees of the employer who are members of trade union parties to this agreement;
- 3.1.3 the employees of the employer who are not members of trade union parties to this agreement, but who fall within the registered scope of the Council.
- 3.1.4 Employees who fall within the following occupational categories, and are required to be registered with an appropriate professional council:

3.1.4.1	Engineering Technician
3.1.4.2	Survey Technician
3.1.4.3	Architectural Technician/Draughtsperson
3.1.4.4	GIS Technician
3.1.4.5	Scientific Technician

The agreement is not applicable to employees covered by other occupation specific dispensations and Clause 5 referred to in PSCBC Resolution 1 of 2007.

## 4. PARTIES TO COUNCIL AGREE TO THE FOLLOWING:

4.1. The occupation specific dispensation of Engineering Technicians, Survey Technicians, Architectural Technicians, Draughtspersons, GIS Technicians and Scientific Technicians shall provide for the following:

## 4.1.1. Unique Remuneration Structures

The introduction of unique remuneration structures per occupation with 1.5% increments between notches as indicated in Annexure A to this agreement.

### 4.1.2 Differentiated Dispensation

Differentiated salary structures for Engineering Technicians, Survey Technicians, Architectural Technicians, Draughtspersons, GIS Technicians and Scientific Technicians are attached as Annexure A1 (year 1), A2 (year 2) and A3 as summarized here under:

Ve.

2

#### 4.1.3 Different Career Streams

No	WORK STREAM	OSD BAND	OCCUPATIONAL GROUPS INCLUDED
TECH	INICIAN		
1	Candidate Technicians	As per the contract	Trainees in the following fields:  • Engineering;  • Architectural (Draughtsperson);  • Survey (Surveyor);  • Scientific; and  • GISc
2	Technicians	Production Grades A, B and C	<ul> <li>Technicians in the following fields:</li> <li>Engineering;</li> <li>Architectural (Draughtsperson);</li> <li>Survey (Surveyor);</li> <li>Scientific; and</li> <li>GISc</li> </ul>
3	Control Technicians	Supervisory/ management Grades A and B	Control Technicians in the following fields:  • Engineering;  • Architectural (Draughtsperson);  • Survey (Surveyor);  • Scientific; and  • GISc

## 5. APPOINTMENT REQUIREMENTS

- 5.1. Appointments will be subject to:
  - 5.1.1. An employee meeting the appointment requirements, inclusive of but not limited to, possessing the relevant qualification (s), prescribed years of experience, registration with an appropriate professional council;
  - 5.1.2. Availability of posts; and

Me.

3

5.1.3. After appointment the employee must perform the functions of the new post (job).

#### 6. PAY PROGRESSION

- 6.1. The relevant qualifying periods and criteria for pay progression are prescribed for each stream and post.
- 6.2. Annual pay progression opportunities of 1.5% shall apply on condition that the relevant employee has maintained a satisfactory level of performance as set out in the performance management system of the department that shall be applicable at the time when such employee becomes eligible for pay progression.
- 6.3. Accelerated pay progression will be introduced for the top performers on the grade B of the supervisory streams.
- 6.4. A maximum of 20% of employees on these grades may be awarded 2 notches for good performance and 10% may be awarded 3 notches for excellent performance per year.
- 6.5. Annual pay progression shall be awarded to these employees with effect from 1 July of the year in which the employee has complied with the prescribed requirements for such pay progression.
- 6.6. The 1st annual pay progression cycle for these employees, in terms of this OSD, shall commence on 1 April 2010 and shall run until 31 March 2011; therefore the awarding of the first pay progression in terms of this OSD shall be 1 July 2011.

#### 7. IMPROVEMENT IN CAREER PATHS

- 7.1. Career paths are improved through the introduction of a set of salary grades attached to the posts in identified categories.
- 7.2. The salary grades provide for longer career progression opportunities, as part of the defined career path, in order to recruit and attract these professionals.
- 7.3. OSD provides for career paths that facilitate progression through appointment to higher posts subject to the requirements and conditions for such progression being met.

The ke.

#### 8. GRADE PROGRESSION: PRODUCTION LEVEL

- 8.1. The production stream allows for a single post to be linked to more than one salary grade (scale) to facilitate grade progression.
- 8.2. Progression to the next salary grade attached to the production post is subject to the employee meeting the progression requirements for the higher grades.
- 8.3. The OSD provides for differentiated periods for grade progression, based on performance at production level, to enable employees, who have distinguished themselves from their peers in terms of performance, to progress faster to higher salary grades on the relevant production level.
- 8.4. For employees on the Technicians work streams, top performers may grade progress after 3 years and average performers may grade progress after 6 years. Only 20% of top performers may grade progress in any given year.
- 8.5. The 1st grade progression cycle for these employees in terms of this OSD shall commence on 1 April 2010 and shall run until 31 March 2013; therefore the awarding of the first grade progression in terms of this OSD shall be 1 July 2013.

# 9. GRADE PROGRESSION: IDENTIFIED SUPERVISORY AND MANAGEMENT LEVELS

- 9.1. Progression to the next salary grade attached to the supervisory and management posts is subject to the employee meeting the progression requirements for the relevant higher grades.
- 9.2. The OSD provides for differentiated periods for grade progression, based on performance at supervisory and management levels, to enable employees, who have distinguished themselves from their peers in terms of performance, to progress faster to higher salary grades on the relevant supervisory and management levels.

Je.

- 9.3. For all the supervisory and management streams, top performers may grade progress after 5 years and average performers may grade progress after 10 years. Only 20% of top performers may grade progress in any given year.
- 9.4. The 1st grade progression cycle for these employees in terms of this OSD shall commence on 1 April 2010 and shall run until 31 March 2015; therefore the awarding of the first grade progression in terms of this OSD shall be 1 July 2015.

# 10. RECOGNITION OF RELEVANT EXPERIENCE ON APPOINTMENT FROM OUTSIDE THE PUBLIC SERVICE

To enhance the recruitment of these professionals, the employer will introduce a basis for salary recognition for relevant experience on appointment from outside the Public Service in production posts and identified grades in supervisory posts.

# 11. RECOGNITION OF RELEVANT EXPERIENCE OF SERVING EMPLOYEES ON TRANSLATION TO THE OSD

- 11.1. The recognition of relevant experience of employees will be implemented with effect from 1 July 2010 for employees who are in service as at 30 June 2010.
- 11.2. The recognition of relevant experience shall be based on 1 notch for every 2 full years of continuous service achieved after full registration with a professional council (after successful completion of the candidate programme), calculated from the first notch of the relevant production salary notch. Experience not reflected on the existing personnel record will be based on verified proof of such experience.
- 11.3. Employees must submit to the employer proof of such relevant experience by no later than 31 March 2010. Any submission received after this date will not be considered.
- 11.4. The verification of experience will be undertaken by the Employer.
- 11.5. Notch movement based on the recognition of experience shall be limited to the maximum notch of the relevant production grade.

Sy Ke.

# 12. SALARY ALLOCATION UPON APPOINTMENT TO A HIGHER POST

Employees who are appointed to a higher post shall be placed at the minimum of the commencing notch of that higher post, or shall gain two (2) notches on such appointment if their current notch is equal to or higher than the minimum notch of the higher post.

## 13. TRANSLATION MEASURES

- 13.1. Employees will translate to appropriate posts and salary grades in accordance with the posts that they occupy at the time of translation.
- 13.2. Measures to facilitate translation from the existing dispensation to appropriate salary scales attached to the OSD based on the following principles:
  - 13.2.1. No person will receive a salary (notch or package) that is less than what he/she received on 30 June 2009, i.e. prior to the implementation of the OSD.
  - 13.2.2. Translation will be done in three phases, namely:

## (i) 1st Phase

Minimum translation from the current post as at 30 June 2009, to the appropriate post and salary grade, as contained in Annexure A1.

## (ii) 2nd Phase

Minimum translation from the current post as at 30 June 2010, to the appropriate post and salary grade, as contained in Annexure A2

## (iii) 3rd Phase

Re-calculation of relevant experience obtained by an employee who occupies a post on production level after obtaining the relevant qualification and complying with the relevant registration requirement, as at 30 June 2011. The experience will be calculated and implemented with effect from 1 July 2011.

Ve.

- 13.2.3. For employees on the Technicians work streams who are permanently appointed and have been performing the duties of the post satisfactorily as at 30 June 2009, but are not registered with the relevant Council upon the implementation of the OSD will as a once-off provision translate to the OSD in terms of phases 1 and 2 translation measures.
- 13.2.4. These employees shall be allowed to progress by means of grade progression to the higher grades attached to the specific post without first having obtained the relevant qualification. However, upon applying for a higher post, or upon horizontal movement within the OSD, the employee does not retain this once-off special translation measure and must first obtain the required qualification, as determined by this OSD and prescribed by the relevant Council/trade.
- 13.2.5. Employees who are translated to total cost packages, shall have their benefits protected (employees shall not be worse off).

#### 14. PERFORMANCE MANAGEMENT SYSTEM

The performance management system for this OSD shall be based on the existing departmental performance management and development system.

#### 15. IMPLEMENTATION

- 15.1. The provisions of this agreement shall take effect as follows:
  - 15.1.1. First year minimum translation with effect from 1 July 2009 (Phase 1).
  - 15.1.2. Second year minimum translation with effect from 1 July 2010 (Phase 2).
  - 15.1.3. Recognition of experience with effect from 1 July 2011 (Phase 3).

#### 16. STRUCTURING OF SALARY PACKAGES

- 16.1. The pensionable income of the cost-to-employer salary package where applicable for all the categories covered by this agreement constitutes 70% of the basic salary.
- 16.2. The measures for the structuring of salary packages will be similar to those of the Middle and Senior Management Services.

bee.

### 17. INTERPRETATION AND APPLICATION

- 17.1. In the event of any conflict between the provisions of this agreement and any other agreement of the Council pertaining to the substance of this agreement, the provisions of this agreement shall take precedence.
- 17.2. No amendments to this Agreement shall be of force or effect unless reduced to writing and agreed upon by the parties to the Council as a Resolution of the Council.

## 18. **DISPUTE RESOLUTION**

Should there be a dispute about the interpretation or application of this agreement any party may refer the matter to the Council for resolution in terms of the dispute resolution procedure of the Council.

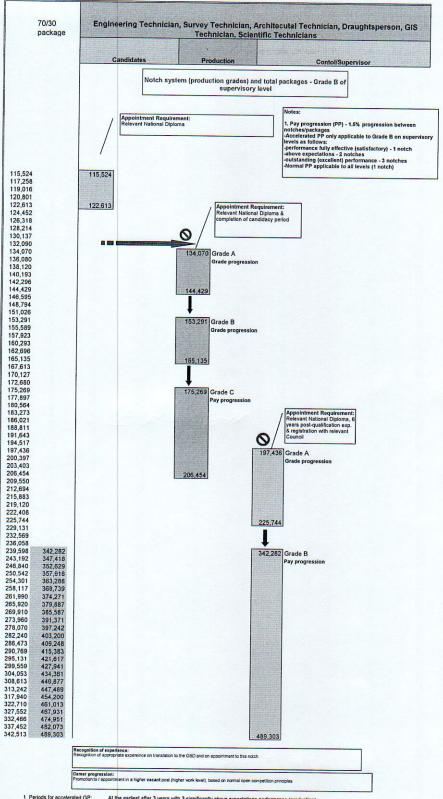
This was done at	LENTURION	on this the	$\frac{12}{2}$ day of	MISMST	2009

ON BEHALF OF THE EMPLOYER

	Name	Signature
State as employer	M. Ntshikila	Makey

# ON BEHALF OF TRADE UNION PARTIES

TRADE UNION	NAME	SIGNATURE
NEHAWU	Oleman II DOAR al	- C
POPCRU	CLEMENT MARLE	2
DCA	UNATH KA THELETOI	100
PSA		



At the earliest after 3 years with 3 significantly above expectations performance (production) At the earliest after 5 years with 5 significantly above expectations performance (supervisory)

At the earliest after 6 years with 6 satisfactory annual assessments (performance fully effective) (production)
At the earliest after 10 years with 10 satisfactory annual assessments (performance fully effective) (Supervisory)

Recognition of exp Translation to dispensation - 1 notch for every full 2 years of service/appropriate production experience as on 30 June 2009, limited to following: in production posts/grades to the salary notch of R206,454

- 3 Appointment from outside the Public Service limited to above limits, 1 notch for every full 2 years of appropriate production experi 4 No recognition of experience for employees on supervisory/management/specialist levels, irrespective of whether it's translation or appoin
- 5 "Standardised" PMDS needed to facilitate grade progression based on "higher levels of performance" (based on the EPMDS approved April 2007)
- 6 Appointments can be done in production levels up to the third grade on compliance with the prescribed experience. In other post levels appointments can only be done on the first grade of the post on the basis of the prescribed experience.

W.

## OSD: Engineering, Survey (Surveyor), Architectural, QS, Scientic and GISc Technicians. Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians career path

Part A Translation of Candidate Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians.

30 June 2009 1 July 2009: Revised dispensation (OSD) Engineering, Survey (Surveyor), Post/rank: Architectural, QS, Scientific and Candidates GISc Technicians in training Salary 5 Salary 76,194 X Prog - 89,346 115524 X Prog - 122613 scale **Translation Notch Notch** 76,194 115,524 76,959 115,524 77,727 115,524 78,504 115,524 79,287 115,524 80,076 115,524 80,880 115,524 81,687 115,524 82,506 115,524 83,331 115,524 84,165 115,524 85,008 115,524 85,860 115,524 86,718 115,524 87,582 115,524 88,464 115,524 89,346 115,524 Post/rank: Technicians in training **Candidates** Salary 6 level: Salary 115524 X Prog - 122613 94,326 X Prog - 109,515 scale **Translation** Notch **Notch** 94,326 115,524 95,277 115,524 96,225 115,524 97,197 115,524 98,160 115,524 99,144 115,524 100,134 115,524 101,130 115,524 102,147 115,524 115,524 103,170 104,199 115,524 105,237 115,524

109,515 115,524 First Phase - Candidate Technicians 1

106,296

107,355

108,429

115,524

115,524

115,524

Ve.

## Part B Translation of Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians on production

30-Jun-09 1 July 2009: Revised dispensation (OSD)

	Engineering, Survey	Engineering, Survey	Engineering, Survey	Engineering, Survey
Doothank	(Surveyor), Architectural	(Surveyor), Architectural, QS		(Surveyor), Architectural,
Post/rank:	QS, Scientific and GISc	Scientific and GISc	QS, Scientific and GISc	QS, Scientific and GISc
	Technicians	Technicians (Production) Grade A	Technicians (Production)	Technicians (Production)
		Grade A	Grade B	Grade C
Salary level:	6			
Salary lovell				
Salary coals (Pna)	04 226 V Dram 400 545	404070 V D 444400	450004.85	
Salary scale (Rpa):	94,326 X Prog - 109,515	134070 X Prog - 144429	153291 X Prog - 165135	175269 X Prog - 206454
Translation:	Notch	Notch	Noteh	Natah
Translation.	Noten	NOTON	Notch	<u>Notch</u>
	94,326	134,070		4:
	95,277	134,070		
	96,225			
	97,197	134,070		
		134,070		
	98,160 99,144	134,070		
		134,070		
	100,134 101,130	134,070		
	102,147	134,070		
	103,170	134,070		<del></del>
		134,070		
	104,199	134,070		
	105,237	134,070		
	106,296	134,070		
	107,355	134,070		
	108,429	134,070		
	109,515	134,070		
	Engineering, Survey	Engineering, Survey (Surveyor), Architectural, QS,	Engineering, Survey	Engineering, Survey
Post/rank:	(Surveyor), Architectural,	Scientific and GISc	(Surveyor), Architectural, QS, Scientific and GISc	(Surveyor), Architectural, QS, Scientific and GISc
	QS, Scientific and GISc	Technicians (Production)	Technicians (Production)	Technicians (Production)
	Technicians	Grade A	Grade B	Grade C
			5.445 2	Sidde 5
Salary level:	7			
Salary scale (Rpa):	117501 X Prog - 136,419	134070 X Prog - 144429	153291 X Prog - 165135	175269 X Prog - 206454
		9		
Translation:	Notch	Notch	Notch	Notch
	117,501	134,070		<u></u>
	118,674	134,070		
	119,865	134,070		
	121,059	134,070		
	122,271	134,070		
	123,489	134,070		
	124,728	134,070		
	125,973	134,070		
	127,233	134,070		
	128,505	134,070		
	129,789	134,070		
	131,091	134,070		
	132,399	134,070		
	133,725	134,070		
	135,066	136,080		
	136,419	138,120	<del></del>	
(P)	137,976	138,120		

Meg bee:

Post/rank:	Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians	Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians (Production) Grade A	Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians (Production) Grade B	Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians (Production) Grade C
Salary level:	8			
Salary scale (Rpa):	145,920 X Prog - 169,410	134070 X Prog - 144429	153291 X Prog - 165135	175269 X Prog - 206454
Translation:	<u>Notch</u>	<u>Notch</u>	<u>Notch</u>	<u>Notch</u>
	145,920		153,291	-
	147,384		153,291	
	148,863	<u></u>	153,291	
	150,345		153,291	
	151,854		153,291	
	153,366		155,589	
	154,899		155,589	<u> </u>
	156,447		157,923	
	158,016		160,293	
	159,591		160,293	
	161,184	<u></u>	162,696	
	162,795		165,135	
	164,427		165,135	
	166,071	<u></u>		175,269
time to the second seco	167,733	·		175,269
	169,410			175,269

# OSD: Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians

## Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians career path

#### Part C

	30-Jun-09	1 July 2009: Revis	sed dispensation (OSD)
Post/rank:	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade A	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade B
Salary level:	8		
Salary scale (Rpa):	145,920 X Prog - 169,410	197436 X Prog - 225,744	342,282 X Prog - 489,303
Translation:	145,920	197,436	
	147,384	197,436	
	148,863	197,436	
	150,345	197,436	
	151,854	197,436	
	153,366	197,436	
	154,899	197,436	
	156,447	197,436	
	158,016	197,436	·
	159,591	197,436	
	161,184	197,436	
	162,795	197,436	
	164,427	197,436	
	166,071	197,436	
	167,733	197,436	
	169,410	197,436	
Post/rank:	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade A	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade B
Salary level:	9		
Salary scale (Rpa):	174,243 X Prog - 202,287	197436 X Prog - 225,744	342,282 X Prog - 489,303
ranslation:	174,243	197,436	
	175,977	197,436	
	177,741	197,436	
	179,520	197,436	
	181,317	197,436	
	183,132	197,436	
	184,959	197,436	
	186,810	197,436	
	188,676	197,436	
	190,557	197,436	
	192,468	197,436	
	194,391	197,436	
	196,338 198,300	197,436	
	200,283	200,397	
	200,283	200,397	
(D)		203,403	
(P) (P)	204,090 210,489	206,454	
(F)	Z10.409	212,694	CAUGO



3 <u>Post/rank:</u>	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade A	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade B
Salary level:	10		
Salary scale (Rpa):	217,482 X Prog - 252,483	197436 X Prog - 225,744	342,282 X Prog - 489,303
Translation:	217,482	219,120	
	219,651	222,408	
	221,850	222,408	
	224,073	225,744	
	226,308	PHRUN	342,282
	228,576		342,282
	230,862		342,282
	233,163		342,282
	235,497		342,282
	237,855		342,282
	240,231		347,418
	242,637		347,418
	245,061		352,629
	247,512		357,918
	249,984		357,918
	252,483		363,288

the be

# Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians career path

#### Part C

30-Jun-09		1 July 2009: Revised dispensation (OSD)		
Post/rank:	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade A	Control Engineering, Surve (Surveyor), Architectural, QS Scientific and GISc Technicians Grade B	
Salary level:  Salary scale (Rpa):	11 344,052 X Prog - 398,805	197436 X Prog - 225744	20000 V 5	
II.Pul.		220,44	342282 X Prog - 489303	
Translation:	344,052			
	347,454		368,739	
	350,886		374,271	
	354,357		379,887	
	357,864		379,887	
	361,404		385,587	
	364,977	*****	391,371	
	368,589		391,371	
	372,237		397,242	
	375,921		403,200	
	379,638		403,200	
	383,394		409,248	
	387,192		415,383	
	391,026		415,383	
	394,896		421,617	
	398.805		427,941	
Post/rank:	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians	Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade A	427,941  Control Engineering, Survey (Surveyor), Architectural, QS, Scientific and GISc Technicians Grade B	
Salary level: Salary scale Rpa):	12 407,745 X Prog - 472,758	197436 X Prog - 225744	342282 X Prog - 489303	
Translation:	407,745		447,489	
	411,783		447,489	
	415,863		454,200	
	419,985		461,013	
	424,149		461,013	
	428,349		467,931	
	432,591		474,951	
	436,881		474,951	
	441,210		482,073	
	445,581		489,303	
			409,303	
	449,997		400 202	
	449,997 454,461		489,303 (P) 496,647	
	454,461 458,964		(P) 496,647	
	454,461 458,964 463,512		(P) 496,647 (P) 504,093	
	454,461 458,964		(P) 496,647	

Va.